

7-1-1922

## Board of Trustees Meeting Minutes 1922-07-01

Bowling Green State University

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Proceedings, Trustees Bowling Green Normal College

May 13, 1922

192

July 1, 1922

MC MANUS-THROUP CO., TOLEDO, O. 22669

654	E. W. A. Rowles Co.	C-8	23.43
655	The Prang Co.	C-8	17.05
656	The Athletic Supply Co.	C-8a	26.65
657	The Standard Oil Co.	C-11	1.30
658	O. W. Hall	E-8	4.95
659	The Ever Ready Fire Extinguisher	E-9	20.00
660	O. P. Clutts	F-6	6.89
661	Irene M. Steele	F-6	19.99
662	Wood Co. Telephone Co.	F-7	5.20

Preliminary drawings for the new dormitory for women were presented by Stewart & Son, and after consultation with Robert S. Harsh, State Architect and Engineer, several questions relative to materials to be used were discussed.

In the matter of the cornice the respective merits and expense of the following materials were considered: stone, copper, galvanized iron. Moved by Brown and seconded by Ganz that it is the sense of this Board that the cornice shall be Armco galvanized iron or copper. Voting aye, Shatzel, Johnston, Ganz, Brown. Motion carried.

In the matter of casement windows and exterior doors the merits and expense of metal and cypress lumber were discussed. Moved by Ganz and seconded by Brown that it is the sense of the Board that substantial cypress construction be used. Voting aye, Shatzel, Johnston, Ganz, Brown. Motion carried.

In the matter of interior finish the respective merits and expense of plain oak and yellow pine were considered. Moved by Ganz and seconded by Brown that plain oak finish be adopted. Voting aye, Shatzel, Johnston, Ganz, Brown. Motion carried.

In respect to floors it was moved by Ganz and seconded by Brown that all floors in the corridors, toilet rooms, dining rooms, lobby, infirmary, and kitchenettes be terrazzo, that plain oak be used in all other floors above basement, and that concrete floors be used in the service part of the basement, also that red quarry tile be used on both floor and roof of porch. Voting aye, Shatzel, Johnston, Ganz, Brown. Motion carried.

Moved by Brown and seconded by Ganz that the plans as submitted, subject to the choice of options today made, be tentatively adopted, but subject to an alternate bid upon the east extension of the north wing and conditioned upon estimates as to the cost of the dormitory with or without said extension as compared with the funds available for the purpose. Voting aye, Shatzel, Johnston, Ganz, Brown. Motion carried.

Moved by Ganz, and seconded by Brown, that the claim of S. P. Stewart & Son for first payment of 1.43% on Architect's contract amounting to \$2023.45, the same having been approved by Robert S. Harsh, State Architect and Engineer, under date of May 16th, 1922, be allowed and paid from the fund designated "G-2, Dormitory for Women". Voting aye, Shatzel, Johnston, Ganz, Brown. Motion carried.

Robert S. Harsh, State Architect and Engineer, stated that he would be inclined to allow the Board to handle the houses but would work out a definite plan with Dr. Williams.

Discussing the proposed institutional water system, he advised that further tests of the capacity of the wells be made, and if the pumping level held up sufficiently, he recommended the use of a centrifical pumping outfit and the standpipe system.

Regarding the tunnel system Mr. Harsh stated that the proposed extension should be so planned as to take care of the future development of the plant. He recommended that the extension be made larger than the old tunnel so as to allow more work space and that the reducing valves be located at the Power House and low pressure carried in the tunnel lines. He also stated that he wished to make further study of the situation.

There being no further business the Board adjourned to meet at the call of the President.

ATTEST: *H. Johnston* Sec'y *J. Shatzel* Pres.

Bowling Green, Ohio, July 1, 1922

The Board of Trustees of the Bowling Green State Normal College met at 2:00 P. M. in the Administration building on the above date with the following members present: Pres. J. E. Shatzel, Secretary H. J. Johnston, Treas. E. H. Ganz, D. C. Brown, and E. L. Bowsher. Mr. Bowsher, having been appointed as successor of J. E. Collins for a term of five years ending May 17th, 1927, presented his commission from the Governor of the State of Ohio. T. D. Stewart, Assistant Engineer of the State Board of Health, R. G. Ingelson of the State Architect's office, Vernon M. Riegel, State Director of Education, B. A. Stewart, Architect, and Dr. Williams, President of the College, were also present.

President Williams presented a copy of a letter written to Robert S. Harsh, State Architect and Engineer, by W. H. Dittoe, Chief Engineer of the State Department of Health, relative to the proposed institutional water supply for the Normal College which was in words and figures as follows:

STATE OF OHIO

DEPARTMENT OF HEALTH

COLUMBUS

Bowling Green  
State Normal College  
Water Supply

June 14, 1922



Mr. Robert S. Harsh  
State Architect & Engineer  
Division of Public Works  
Hartman-Ohio Building  
Columbus, Ohio

Dear Sir:

On June 2, 1922, at your request a representative of this department visited the State Normal College, Bowling Green, for the purpose of examining a proposed water supply for the institution. Four wells located on the college property to the east of the college buildings were examined and samples were collected from two of these wells. The results of analyses show contamination of each of these samples as evidenced by high bacterial counts and the presence of colon bacilli.

While each of these wells is over 200 feet in depth, the well casings are short and it does not appear that ample protection from surface drainage and shallow subsoil drainage is afforded. The sanitary sewer serving the college and serving also a district of the city of Bowling Green passes in close proximity to these wells and thus introduces a serious menace to the safety of the water supply available. In view of these circumstances this department advises against the development and use of these wells as a source of water supply for the college. We recognize the desirability of developing a water supply for the college and suggest that consideration be given to the selection of a new site for wells which will be remote from present and possible future sources of contamination. This department will be pleased to assist you further in reaching a satisfactory decision in this matter. For your information we are sending enclosed a copy of the analytical results.

Yours truly

W. H. Dittoe,

Chief Engineer

Copy to: Dr. H. B. Williams, President, State Normal College, Bowling Green, Ohio.

Mr. T. D. Stewart, Assistant Engineer of the State Department of Health, being called upon, stated that the above letter clearly indicated the position of the Department of Health and that they would be glad to cooperate in further efforts to develop a satisfactory source of water supply.

Mr. R. G. Ingelson of the State Architect's office advised the Board that the appropriation of \$10,800.00 for the extension of the tunnel system to the new dormitory would be entirely inadequate, and recommended that further steps be postponed until additional funds could be provided. He also presented plans for draining and grading the athletic field, and recommended that the Board secure a local engineer to set stakes for grading and proceed as far with the work as funds arising from the exchange of the buildings located on lots recently acquired by the Board would allow.

Moved by Brown and seconded by Ganz that Dr. Williams notify H. T. Clague to repair the service drive as per contract signed by him in the fall of 1921. Voting aye, Shatzel, Johnston, Ganz, Brown, Bowsher. Motion carried.

Dr. Williams presented and read a letter to Henry Kohankie & Son, under date of May 16th, 1921, and their reply under date of May 23rd, 1922, and these letters were ordered made a part of the record.

May 16, 1922

Henry Kohankie & Son  
Painesville, O.

Gentlemen:

You will recall that we purchased from you last fall a rather large order of shrubbery. If you will refer to your letter of November 2nd, 1921, you will note that you agreed to replace all the plants which would not break into leaf in the spring. The season is now far enough advanced to disclose the plants which have not come up to the specification and I regret to say that the number seems to be rather large. I observe that some of the larger elms are not leafing out. I suppose it is now too late to replace any of the dead plants this spring, but under the terms of the contract, the replacement should be agreed upon at this time. Mr. Brandt is not doing any work on the campus this spring but one of our professors would be able to identify the plants. I am writing to inquire what suggestions you have in mind for adjusting the loss. I wish to say again that this matter should receive early attention and we hope to work it out to your satisfaction. Thanking you in advance for a reply at your earliest convenience, I am

Very truly yours

H. B. Williams

HENRY KOHANKIE & SON

Painesville, Ohio

May 23, 1922

H. B. Williams, Pres.  
State Normal College  
Bowling Green, O.

Dear Sir:

Replying to yours of the 20th with reference to checking up



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shrubby for June 15, we suggest that you have a list made up now of all plants that are not showing life and then in the middle of June, a new checking can be made against this list. There may be some plants which will leaf out and ultimately die, which, of course, we cannot guarantee, because certain losses will occur in a planting in spite of all anyone can do. The idea is that plants which do not yet show signs of starting should be watched to see what part of them ultimately show foliage along the middle of June.

Kindly send us a copy of the list of plants which do not yet show signs of leafing out. In June we shall probably send a man down to check up against the list.

We would like to inquire what treatment these plants were given for the winter, whether they were thoroughly mulched with manure, or just simply planted and left without any further care. We presume your architect took the precaution to mulch the plants well with manure which is very necessary in fall plantings.

We shall be glad to hear from you with reference to this and to have a list of the doubtful plants.

Yours truly

Henry Kohankie & Son

Secretary Johnston presented and read the following letter from Robert S. Harsh, which was ordered made a part of the minutes.

STATE OF OHIO

DEPARTMENT OF HIGHWAYS AND PUBLIC WORKS

Leon C. Herrick, Director

COLUMBUS

Division of  
Public Lands and Buildings  
Robert S. Harsh  
State Architect and Engineer

June 28, 1922

Dr. H. J. Johnston  
Tontogany, Ohio

Dear Doctor:

I am in receipt of your letter of June Twenty-seventh; I have arranged with the Department of Health to have a representative at Bowling Green on Saturday, July 1st, to meet with Mr. Ingleson, from my office, to go over the Water Supply problem with your board.

Mr. Ingleson will go into the Tunnel and Athletic field matter with you at that time also. I am very sorry that I am unable to attend this meeting, but I am sure that all of the problems can be handled satisfactorily in the way I have arranged it.

Respectfully yours

ROBERT S. HARSH

State Architect & Engineer

Dr. Williams reported that he had collected student fees for the spring term amounting to \$1205 and had turned the same over to the Treasurer. He also presented receipt from the Auditor of State for said fees.

DEPARTMENT OF AUDITOR OF STATE

To the Treasurer of State:

Columbus, Ohio, June 22, 1922 No. 3128

Bowling Green State Normal College will pay into the State Treasury

A-2 Summer School Wages \$1205.00

One Thousand Two Hundred and Five and - - - - - no Dollars

collected from sources detailed in the above account, which we have examined and found correct.

D. E. Baker  
Cashier

Dr. Williams turned over to Treas. Ganz \$4000.00 as the first installment of student fees for the second summer term.

STATE NORMAL COLLEGE

Bowling Green, Ohio

June 30, 1922

\$4000.00

Received of H. B. Williams, President, the following sum to be



credited to A-2 Summer School Wages:

First installment of Student Fees for Second Summer Term

Four Thousand and - - - - - no/100 Dollars

E. H. GANZ  
Treas.

Dr. Williams reported payroll for practice teaching in the Bowling Green public schools amounting to \$1641.66.

#### PAY ROLL

Practice teaching, B. G. Public Schools, 1921-22

##### Elementary Schools

Jennie Beatty	154 hours	.66 2/3	\$102.67
Florence Bowman	115 "	"	76.67
Ruth Doane	146 "	"	97.33
Olga Herringshaw	110 "	"	73.33
Emily Ordway	266 "	"	177.33
Bertha Perry	58 "	"	38.67
Ethel Reed	239 "	"	159.33
Alice Rupp	255 "	"	150.00
Marie Wilkey	47 "	"	31.33
			<u>\$906.66</u>

##### High Schools

Sidney Ailes	2	15.00	30.00
Lucile Baker	2	"	30.00
E. L. Boyles	2	"	30.00
D. C. Bryant	2	"	30.00
Sylvia Bowen	3	"	45.00
Mrs. E. A. Charmley	4	"	60.00
Lola Hollopeter	4	"	60.00
Jessie Mercer	4	"	60.00
Margaret Robson	4	"	60.00
Rebecca Stodghill	2	"	30.00
Lillian Tressel	6	"	90.00
Cora Ullom	3	"	45.00
Helen Waugh	7	"	105.00
Ruth Williams	4	"	60.00
			<u>\$735.00</u>

Total 1641.66

Dr. Williams read a communication from J. L. Morrill, Alumni Secretary of the organization of the alumni and former students of Ohio State University relative to a movement to amend the state reorganization law so as to confer authority upon Boards of Trustees of state institutions the power to plan, contract for, construct, and repair its own buildings and requesting the appointment of a committee to cooperate with like committees from other state educational institutions to cooperate in this movement. Moved by Brown and seconded by Ganz that the President appoint a committee of five representing the Board of Trustees and Faculty of the Normal College. Voting aye, Shatzel, Johnston, Ganz, Brown, Bowsher. Motion carried.

Pres. Shatzel appointed the following persons as members of this committee: Dr. Williams, Chairman, Dr. Johnston, Mr. Bowsher, as representatives of the Board of Trustees, and Dr. Kohl and Miss Hayward as representatives of the Faculty.

Dr. Williams presented and read the following communication nominating instructors for the second summer term beginning June 19th. Moved by Ganz, and seconded by Bowsher, that the nominations be confirmed at the salary set opposite the name of each. Voting aye, Shatzel, Johnston, Ganz, Brown, Bowsher. Motion carried.

Bowling Green, Ohio  
July 1st, 1922

To the President and Members of the Board of Trustees.

Gentlemen:

I hereby appoint subject to your confirmation the following persons as instructors for the second summer term beginning June 19th at the salary set opposite the name of each, effective June 19th. The salaries herein recommended are for the full term of six weeks.

Effie Alexander	\$325.00
G. W. Beattie	425.00
Jennie Beatty	200.00
Mary Beverstock	100.00
F. G. Beyermann	375.00
D. C. Bryant	375.00
C. J. Biery	425.00
Ethyl Blum	250.00
J. W. Carmichael	325.00
D. J. Crowley	325.00
O. P. Clutts	375.00
H. E. Hall	187.50
W. P. Holt	425.00
Earl Krieger	250.00
S. A. Kurtz	325.00
Rea McCain	340.00



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Laura Mengert	200.00
J. R. H. Moore	375.00
J. T. Johnson	400.00
Edith Nida	150.00
Caroline Nielsen	275.00
J. R. Overman	425.00
A.W. Philips	400.00
Cora Purdy	275.00
Eldora Ragon	300.00
C. F. Reebbs	375.00
Alice Rupp	200.00
Maude Sharp	275.00
Leona Smith	350.00
R. M. Tunncliffe	385.00
Mrs. Grace Walker	400.00
Helen Waugh	225.00
E. I. F. Williams	325.00
Herbert Kimmel	375.00
C. C. Kohl	425.00
Katharine Kennedy	200.00
Maude Doane	200.00
Wilna Young	200.00
Glaris Hostetter	.30 per hr.
Ferol Brinker	.30 " "
H. J. Powell	50.00

Very truly yours

H. B. Williams

Dr. Williams submitted an apportionment of salaries for faculty and employees. Moved by Ganz, and seconded by Brown that the apportionment be adopted. Voting aye: Shatzel, Johnston, Ganz, Brown and Bowsher. Motion carried.

To the President and Members of the Board of Trustees.

Gentlemen:

I wish to report that the institution for next year has the following funds for salaries:

Appropriation, President	\$5500	
" Professors and Employees	75160	
Student Fees (Est.)	9500	
Balance A-1 1921-22	<u>3911.82</u>	\$94,071.82

Permit me to recommend the following apportionment of salaries for members of the faculty for the academic year of 1922-23, consisting of thirty-six weeks and beginning September 18, 1922, except the President whose salary is fixed by law for twelve months:

President	5500
Professor of Agriculture	3250
" " Physical Education	2750
" " Rural Education	3150
" " English (Public Speaking)	2500
Extension Lecturer	2750
Professor of Industrial Arts	2500
Supervisor of Practice Teaching	2600
Professor of Home Economics	2100
" " Geography	3150
" " Commercial Education	2450
Director of Training School	2750
Professor of History	3150
" " English	2500
Assistant in Music	1650
Professor of Science	3000
" " Foreign Language	2100
" " Mathematics	3250
" " Education & Sec'y Registrar & Dean of Women	2750
" " " "	2100
Extension Lecturer	2500
Professor of Music	2900
Assistant in Home Economics	1350
" " Physical Education	2100
" " Industrial Arts	1500
Director of Kindergarten	2500
Librarian	1800
First Grade Critic	1800
Second Grade " "	1800
Third " "	1800
Fourth " "	1800
Fifth " "	1800
Sixth " "	1800
	<u>81400</u>

I wish also to recommend the following apportionment of salaries for employees for the calendar year beginning July 1, 1922:

Financial Clerk	\$2250
Clerk-Stenographer	1200
Stenographer	900
Chief Engineer	1500
Janitor	1250
Janitor	1100



Janitor	1100
Janitress	720
Fireman	1320
Fireman	1320
	<u>12660.00</u>
Sub-Total	<u>81400.00</u>
	94060.00

Very truly yours

H. B. Williams

Dr. Williams presented and read a list of nominations of members of the faculty and employees for 1922-23. Moved by Brown and seconded by Ganz that the nominations be confirmed at the salary set opposite the name. Voting aye: Shatzel, Johnston, Ganz, Brown, Bowsher. Motion carried.

To the President and Members of the Board of Trustees

Gentlemen:

I hereby nominate, subject to your confirmation, for members of the faculty the following persons at the salary set opposite the name of each for the academic year of thirty-six weeks beginning Sept. 18, 1922:

G. W. Beattie, Agriculture	3250
F. G. Beyermann, Physical Education	2750
C. J. Biery, Rural Education	3150
J. W. Carmichael, English	2500
O. P. Clutts, Extension Teaching	2750
D. J. Crowley, Industrial Arts	2500
Harriet S. Hayward, Supv. Practice Teaching	2600
Laura Heston, Home Economics	2100
W. P. Holt, Geography	3150
W. C. Hudson, Commercial Education	2450
Herbert Kimmel, Director Training School	2750
C. C. Kohl, History	3150
Rea McCain, English	2500
Merrill C. McEwen, Music	1650
E. L. Moseley, Science	3000
Caroline Nielsen, Foreign Language	2100
J. R. Overman, Mathematics	3250
C. F. Reeb, Education & Sec'y-Registrar	2750
Mrs. Maude Sharp, Education & Dean of Women	2100
Irene M. Steele, Extension Teaching	2500
R. M. Tunnicliffe, Music	2900
Margaret Walker, Home Economics	1350
Ethyl Blum, Librarian	1800
Wilna Young, Second Grade Critic	1800
Maude Doane, Fifth Grade	1800
Alice Roth, Sixth	1800

I also wish to nominate, subject to your confirmation, the following employees at the salary set opposite the name of each, for one year, effective July 1st, 1922, with the exception of A. C. Albaugh, Chief Engineer, who is recommended for reappointment to serve at the pleasure of the Board, but whose term of appointment is not to exceed one year.

R. A. Sauer, Financial Clerk	2250
Pearl Heiser, Clerk-Stenographer	1200
Mrs. Wesley Adams, Stenographer	900
A. C. Albaugh, Chief Engineer	1500
John Myers, Janitor	1250
W. A. Frost, Janitor	1100
Michael Finkenbeiner, Janitor	1100
Mrs. Wilna Martin, Janitress	720
Emory Young, Fireman	1320
Clarence Barr, Fireman	1320

Very truly yours

H. B. Williams

Dr. Williams called attention of the Board to several items of repairs which should be made this summer mentioning the roof of the Science building, Administration building, and Dormitory, and the chimney of the President's home and was instructed to take these matters up with Robert S. Harsh for immediate action.

Dr. Williams presented the following payrolls for action of the Board. Moved by Ganz, and seconded by Brown, that the payrolls be allowed and paid from the funds provided therefore. Voting aye, Shatzel, Johnston, Ganz, Brown, Bowsher. Motion carried.

A-2 Summer School Wages			
June 1 Daniel Hannon	Instructor	1½ mos.	400.00
D. C. Bryant	Half-time instructor	1½ mos.	187.50
			<u>\$587.50</u>

A-2 Student Help			
June 16 Clyde Rodabaugh	Stu. Asst. Garden	11 hrs. @ .25	2.75
Henry Schilling	" " "	20 " @ .25	5.00
Lloyd M. Haas	" " "	10 " @ .25	2.50
Elmer Treece	" " "	44½ " @ .25	11.13
Ray Aldrich	" " Library	27 " @ .20	5.40
Harold Ashbaugh	" " "	20 " @ .20	4.00
Ferol Brinker	" " "	17 " @ .20	3.40



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Carlene Cavett	Stu. Asst. Library	48 hrs.	@ .20	9.60
Vachel Edwards	" " "	26 "	@ .20	5.20
Nina Gladioux	" " "	35 "	@ .20	7.00
Helen Hobert	" " "	13 "	@ .20	2.60
Glaris Hostetter	" " "	19 1/2 "	@ .20	3.90
Harry Towers	" " "	14 "	@ .20	2.80
Velma Walters	" " "	26 "	@ .20	5.20
Total				\$70.48

A-2 Critic Teachers Part Time

June 14 HIGH SCHOOL

(Basis of payment is one semester hour of credit earned by student teacher)

Cora Ullom	Critic Teacher Pt.time	3 Sem. Hrs.	15.00	45.00
Sylvia Bowen	" " " "	3 " "	15.00	45.00
Lilian Tressel	" " " "	6 " "	15.00	90.00
Margaret Robson	" " " "	4 " "	15.00	60.00
Lucile Baker	" " " "	2 " "	15.00	30.00
Sidney Ailes	" " " "	2 " "	15.00	30.00
D. C. Bryant	" " " "	2 " "	15.00	30.00
Jessie Mercer	" " " "	4 " "	15.00	60.00
Ruth Williams	" " " "	4 " "	15.00	60.00
Mrs. E. A. Charmley	" " " "	4 " "	15.00	60.00
Helen Waugh	" " " "	7 " "	15.00	105.00
Lola Hollopeter	" " " "	4 " "	15.00	60.00
E. L. Boyles	" " " "	2 " "	15.00	30.00
Rebecca Stodghill	" " " "	2 " "	15.00	30.00

ELEMENTARY SCHOOL

(Basis of payment is one 50-min. hour of student teaching)

Jennie Beatty	Critic Teacher Pt.time	154 hours	.66 2/3	102.67
Florence Bowman	" " " "	115 "	"	76.67
Ruth Doane	" " " "	146 "	"	97.33
Olga Herringshaw	" " " "	110 "	"	73.33
Emily Ordway	" " " "	266 "	"	177.33
Bertha Perry	" " " "	58 "	"	38.67
Ethel Reed	" " " "	239 "	"	159.33
Alice Rupp	" " " "	225 "	"	150.00
Marie Wilkey	" " " "	47 "	"	31.33
				\$1641.66

June 30 -	R. A. Sauer	Financial Clerk	1 mo.	186.74
	Pearl Heiser	Clerk	"	100.00
	Mrs. Wesley Adams	Stenographer	"	75.00
	John Meyers	Janitor	"	104.24
	W. E. Frost	"	"	91.66
	Mrs. Wilda Martin	Janitress	"	60.00
	A. C. Albaugh	Chief Engineer	"	125.00
	Clarence Barr	Fireman	"	110.00
	Emory Young	"	"	110.00
	Michael Finkenbeiner	Grounds Laborer	"	100.00
	Thelma Heald	Extra Clerk	21 da. 2.00	42.00
	E.E. Leidy	" "	14 hrs. .25	3.50
	Miriam Long	" "	10 " .20	2.00
	Esther Russell	" "	10 " .20	2.00
	Morris Bistline	" "	10 1/2 " .25	2.62
	Edna Wahlers	" "	3 1/2 " .20	.70
	Elizabeth Thomas	" "	8 " .20	1.60
	Doolen Bain	" "	14 " .25	3.50
	Ivan Lake	" "	9 1/2 " .25	2.38
	Fred Wollenhaupt	" "	9 1/2 " .25	2.38
	John McDowell	" "	43 1/4 " .25	10.94
	Henry Schilling	Stu. Asst. Garden	26 " .25	6.50
	Eldin L. Sholl	" " "	20 " .25	5.00
	Ralph Schooley	" " "	24 " .25	6.00
	Clyde Rodabaugh	" " "	11 " .25	2.75
	Harold Ashbaugh	" " "	10 " .25	2.50
	Elmer Treece	" " "	28 1/2 " .25	7.13
	Harold Ashbaugh	" " Library	27 1/2 " .25	5.50
	Carlene Cavett	" " "	22 " .20	4.40
	Lloyd Eberly	" " "	10 1/2 " .20	2.10
	Vachel Edwards	" " "	27 " .20	5.40
	Gertrude Hartung	" " "	44 1/2 " .20	8.90
	Miriam Long	" " "	84 1/2 " .20	16.90
	Mildred Riehm	" " "	21 " .20	4.20
	Donald V. Smith	" " "	44 " .20	8.80
	Hazel Smith	" " "	30 " .20	6.00
	Velma Walter	" " "	40 " .20	8.00
				\$1236.47

Effie Alexander	Instructor	1/2 mo.	108.33
G. W. Beattie	"	"	141.66
Jennie Beatty	Critic	"	66.66
Mary Beverstock	Asst. Instructor	"	33.33
F. G. Beyermann	Instructor	"	125.00
D. C. Bryant	"	"	125.00
C. J. Biery	"	"	141.66
Ethyl Blum	Librarian	"	83.33
J. W. Carmichael	Instructor	"	108.33



D. J. Crowley	Instructor	$\frac{1}{2}$ mo.	108.33
O. P. Clutts	"	"	125.00
H. E. Hall	Half time Instr.	"	62.50
W. P. Holt	Instructor	"	141.66
Earl Krieger	"	3 $\frac{1}{3}$ da. 8.33	27.77
S. A. Kurtz	"	$\frac{1}{2}$ mo.	108.33
Rea McCain	"	"	113.33
Laura Mengert	Critic	"	66.66
J. R. H. Moore	Instructor	"	125.00
J. T. Johnson	"	"	133.33
Edith Nida	Asst. Instructor	"	50.00
Caroline Nielsen	Instructor	"	91.66
J. R. Overman	"	"	141.66
A. W. Philips	"	"	133.33
Cora Purdy	"	"	91.66
Eldora Ragon	"	"	100.00
C. F. Reeb	"	"	125.00
Alice Rupp	Critic	"	66.66
Maude Sharp	Instructor	"	91.66
Leona Smith	"	"	116.66
R. M. Tunncliffe	"	"	128.33
Mrs. Grace Walker	"	"	133.33
Helen Waugh	"	"	75.00
E. I. F. Williams			108.33
			<u>\$3922.73</u>

June 30 - H. B. Williams President  $\frac{1}{2}$  mo. 229.21

Dr. Williams presented the following claims and expense accounts. Moved by Ganz and seconded by Brown that the expense accounts be allowed and paid from funds provided therefor, the fund designations to be made by Dr. Williams. Voting aye, Shatzel, Johnston, Ganz, Brown, Bowsher. Motion carried.

## Appropriation 1921-22

Voucher No.	Name of Payee	Appropriation	Amount
663	Robert S. Harsh, State Architect	G-2 Dormitory for Women	100.00
664	Robert S. Harsh, " "	G-32 Improvement of Grounds	565.00
667	Frank Bain	A-2	30.00
669	Lincoln & Dirlam	C-4	.70
670	H. B. Williams	C-4a	225.08
671	E.W. A. Rowles Co.	C-8	.85
672	M. Whitmark & Sons	C-8	3.40
673	E. M. Butler	C-8	.35
674	J. L. Hammet Co.	C-8	4.80
675	The Prang Co.	C-8	1.44
677	Hopper Hardware Co.	C-11	2.86
678	A. E. Avery	C-11	1.00
679	Campbell Bros. Co.	C-11	1.20
680	Superintendent of Documents	E-8	1.00
681	Rand McNally Co.	E-8	14.57
682	The International Harvester Co.	E-8	5.00
683	American Book Co.	E-8	21.78
684	Hopper Hardware Co.	E-9	23.75
685	L. V. Stewart	F-1	1.25
686	Hopper Hardware Co.	F-1	58.40
687	Hopper Hardware Co.	F-1	8.10
687a	Fred Cook	F-5	9.88
688	Chas. Reeb	F-6	17.08
689	C. C. Kohl	F-6	15.79
690	D. C. Brown	F-6	11.00
691	Mrs. J. H. Wilkens	F-9	9.78
692	The Democrat Co.	F-9	21.75
694	Singer Sewing Machine Co.	G-3 Equipment	109.20
695	The Macmillan Co.	G-3 Library	58.64
696	Baker & Taylor Co.	G-3 "	429.93
697	S. P. Stewart & Son	G-2 Dormitory for Women	2023.45
699	Frank Bain	A-2	32.40
700	Nelson Hall	A-2	.60
701	Wendt & Rausch Co.	C-4	5.17
702	Lincoln & Dirlam	C-4	.75
703	H. B. Williams	C-4a	7.00
704	American Book Co.	C-8	4.80
705	E. M. Butler	C-8	8.80
706	Dobson Evans Co.	C-8	50.00
707	English Bros. & Co.	C-8	19.36
708	A. Froney & Co.	C-8	3.00
709	Novello & Co.	C-8	.83
710	H. Rappaport & Co.	C-8	5.75
711	Irving S. Banghart & Co.	C-8	21.43
712	Milton Bradley Co.	C-8	20.03
713	Scientific Materials Co.	C-8	1.20
714	The Literary Digest	C-8	1.80
715	The Dobson Evans Co.	C-8	7.60
716	M. Whitmark & Sons	C-8	2.80
717	A. E. Avery	C-9	42.00
718	Wm. T. Philipps Co.	C-9	1.95
719	Hopper Hardware Co.	D-3	4.48
720	Hopper Hardware Co.	E-8	22.85
721	Wiggins & Gillespie	C-11	2.20
722	Birkmayr-Rodemich-Showel	E-8	36.03
690a	Ohio Northern Public Service Co.	F-4	140.64



## Proceedings, Trustees Bowling Green Normal College

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MC MANUS-TROUP CO., TOLEDO, O. 22669

July 15, 1922

723	The McManus Troup Co.	E-8	4.86
724	J. B. Lippincott Co.	E-8	1.34
725	Erner & Hopkins Co.	E-9	16.86
726	F. A. Keil Lumber Co.	F-1	12.77
727	The City Water Co.	F-3	74.11
728	E. H. Ganz	F-6	6.61
729	James Robert Overman	F-6	17.79
730	Wood Co. Telephone Co.	F-7	5.65
731	Bowling Green H. S. Annual	F-9	8.00
735	State Normal College Farm	A-2	25.80
736	Frank Bain	A-2	31.65
737	Hon. Frank P. Graves	A-3	100.00
738	Remington Typewriter Co.	C-4	33.60
739	The Wendt & Rausch Co.	C-4	12.14
740	Lincoln & Dirlam	C-5	14.85
741	The U. S. Blue Print Paper Co.	C-8	4.11
742	Sanitary Bakery	C-8	1.81
743	Maas Bros.	C-8	61.99
744	John Miller	C-8	2.72
745	The Hughes Dairy Co.	C-8	21.40
746	Lehmann Bros.	C-8	10.98
747	State Normal College Farm	C-9	25.00
748	State Normal College Farm	C-11	17.22
749	Birkmayr-Rodemich-Showel Co.	E-9	13.83
750	Fort Wayne Oil & Supply Co.	E-9	1.06
751	Hopper Hardware Co.	E-9	13.29
752	The U. S. Mop Co.	E-9	.86
753	Campbell Bros. Hardware	E-9	2.70
754	The City Water Co.	F-1	9.86
755	Remington Typewriter Co.	F-1	17.00
756	Toledo Stamp & Stencil Co.	F-1	5.15
757	City Water Co.	F-3	71.22
758	Ohio Northern Public Service Co.	F-4	109.95
759	Fred Cook	F-5	9.04
760	H. B. Williams	F-6	91.07
761	Home Steam Laundry	F-9	22.46
762	The Democrat Co.	F-9	38.00
763	State Normal College Farm	F-9	19.52
764	Ohio Educational Monthly	F-9	25.00
765	C. J. Biery	F-9	20.40
766	Henry G. Williams	F-9	12.50
767	Chas. Scribner's Sons	G-3 Library	3.54
768	The Macmillan Co.	G-3 "	28.77
769	National Education Association	G-3 "	6.00
770	Frederick Warne & Co.	G-3 "	2.11
771	Public School Publishing Co.	G-3 "	17.25
772	The H. R. Huntting Co.	G-3 "	16.23
773	The Bloomfield Mfg. Co.	G-3 Equipment	8.36
774	The Donovan Wire & Iron Co.	G-3 " Trg. Sch.	110.00
775	The Weinman Pump Mfg. Co.	G-3 Water System	55.51
760a	E. C. Bowsher	F-6	15.20

The Board then proceeded to reorganize. Moved by Ganz and seconded by Brown that J. E. Shatzel be elected President of the Board. Voting aye: Johnston, Ganz, Brown, Bowsher. Mr. Shatzel not voting. Motion carried.

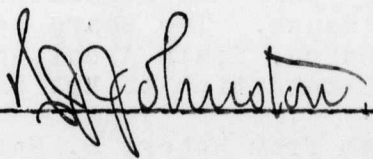
Moved by Johnston and seconded by Bowsher that D. C. Brown be elected Vice President. Voting aye, Shatzel, Johnston, Ganz, Bowsher. Mr. Brown not voting. Motion carried.

Moved by Ganz and seconded by Brown that Dr. H. J. Johnston be elected Secretary. Voting aye, Shatzel, Ganz, Brown, Bowsher, Dr. Johnston not voting. Motion carried.

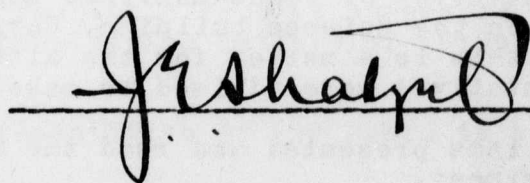
Moved by Brown and seconded by Bowsher that E. H. Ganz be elected Treasurer of the Board. Voting aye, Shatzel, Johnston, Brown, Bowsher, Mr. Ganz not voting. Motion carried.

There being no further business, the Board adjourned to meet on Saturday, July 15th, at 2:00 P. M. at its offices in the Administration building.

ATTEST:



Sec'y



Pres.

Bowling Green, Ohio, July 15th, 1922

The Board of Trustees of the Bowling Green State Normal College met at 2:00 P. M. in the Administration building on the above date. The members present were Pres. J. E. Shatzel, Vice Pres. D. C. Brown, Sec. Dr. H. J. Johnston, Treas. E. H. Ganz, and E. L. Bowsher. Dr. Williams, President of the College, and B. A. Stewart of the firm of Stewart & Son were also present.

Minutes of the meeting of July 1st, 1922, were read and approved.

Moved by Ganz and seconded by Brown that State Architect Harsh be requested to prepare plans and specifications for extending the tunnel system to the new Dormitory including all necessary connections, steam, water, electrical, etc., with a view to ascertaining how much additional money will be requested from the Emergency Board to complete said system. Voting aye, Shatzel, Brown, Johnston, Ganz, Bowsher. Motion carried.

Dr. Williams presented and read a letter written by him to Kohankie & Sons under date of July 6th, 1922, listing shrubbery to be replaced; also a letter received by him from Kohankie & Sons in reply to same which acknowledged the list given by Dr. Williams and an order